

Register Today!

1. Create Your Profile

Go to <https://alcdsb.schoolcashonline.com/> and click on "Get Started Today".

2. Confirm Your Email

Check your inbox for the email confirmation and click on the link inside. Sign in with your new login details.

Stay connected by selecting "Yes" to email notifications about upcoming fees.

- I want to receive email notifications for new fees assigned to my student and updates on school-related activities.

3. Add a Student

Click "Add Student" and fill in the required fields with your child's details.

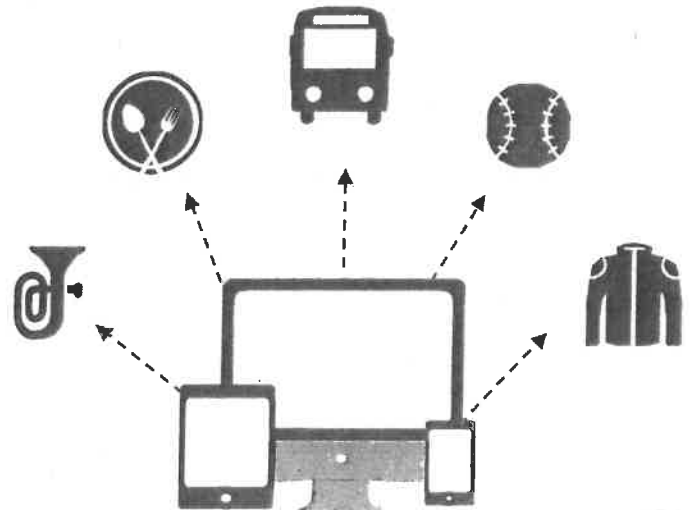
Why sign up for *School Cash Online*?

School Cash Online is an online parent portal that offers a safe, fast and convenient way to pay for school activity fees.

- ✓ Pay for your child's school fees online. Anytime, anywhere.
- ✓ Stop sending your child to school with money.
- ✓ Get automatic email notifications about upcoming school fees and activities.

Purchase these items and more online.

Use your computer, tablet or smartphone to register and pay online.



Which payment methods are accepted?



Credit Card

Pay with Visa or MasterCard on *School Cash Online* by entering your credit card number, CVV number (the three digits on the back of your card), card expiry date, and billing information.



eCheque

An electronic version of a paper check used to make payments online. Anyone with a checking or savings account can pay by eCheque on *School Cash Online*.



myWallet

An online wallet that can be loaded to hold funds and pay for your child's fees on *School Cash Online*. myWallet also allows you to allocate funds to pay for school fees at a later date.

SchoolCashOnline

For safety and efficiency reasons, ALCDSB would like to reduce the amount of cash & checks coming into our school. Please join the thousands of parents who have already registered and are enjoying the convenience of paying ONLINE! It takes less than 5 minutes to register. Follow these step-by-step instructions to begin to receive email notifications regarding upcoming events involving your child(ren).

NOTE: If you require assistance, select the *SUPPORT* option in the top right hand corner of the screen.

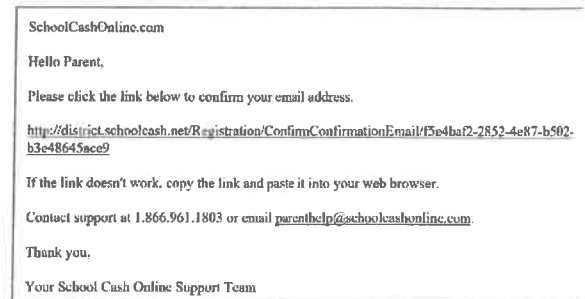
Step 1: Register

- If you have not registered, please go to the *School Cash Online* home page <https://alcdsb.schoolcashonline.com/> and select the **"Get Started Today"** option.
- Complete each of the three Registration Steps
*For Security Reasons your password, requires **8 characters, one uppercase letter, one lowercase letter and a number.**



Step 2: Confirmation Email

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and *School Cash Online* account. The confirmation link will open the *School Cash Online* site prompting you to sign into your account. Use your email address and password just created with your account.



Step 3: Find Student

This step will connect your children to your account.

- Enter the School Board Name.
- Enter the School Name.
- Enter Your Child's First Name, Last Name and Birth Date.
- Select **Continue**.
- On the next page confirm that you are related to the child, check in the Agree box and select **Continue**.
- Your child has been added to your account.

Find Student

School Information

School Board Name: School Board 1575
Looking for a student in a different school board? (L) (U)

School Name: Eagle High School

Student Information

Do you have the student number? [?]

Student Number: I don't have the student number.

First Name:

Last Name:

Birth Date: Date format: mm/dd/yyyy

(No students? [Click here](#))

Step 4: View Items or Add Another Student

If you have more children, select **"Add Another Student"** and repeat the steps above. 8 children can be added to one parent account. If you do not wish to add additional children, select **"View Items For Students"** option. A listing of available items for purchase will be displayed.

myWallet

SchoolCashOnline

myWallet is a convenient, safe and reloadable online wallet that can be used to store funds and pay for your child's items on *School Cash Online*.

Step 1: Load Funds to your myWallet

- a) Sign into alcdsb.schoolcashonline.com, click on myWallet.
- b) Click "Add Funds to myWallet" and use your preferred method of payment to load funds.
- c) Check your email for a receipt that says: "myWallet Add Funds" and the corresponding amount. **Note: an item has NOT been purchased in this step.**

Step 2: Purchase an Item

- a) Once funds have been loaded to your myWallet, click on "Items". Select the item you would like to purchase.
- b) Click "Add to Cart". If you have more items to purchase, click "Select More Items". Select "Checkout" at the top right corner when done shopping.
- c) Choose myWallet as the method of payment. **Note: your available myWallet balance is displayed, ensure there are enough available funds to cover the price of the item. If not, repeat Step 1 and return to complete the checkout process.**
- d) Check your email for a receipt that lists the item that was purchased.

For more assistance, please contact Parent Helpdesk at parenthelp@schoolcashonline.com or 1-866-961-1803